



Acct. # \_\_\_\_\_

Event Date: \_\_\_\_\_

**Deep Springs Country Club – Services & Terms Agreement**

- A set-up/clean-up fee of **\$300.00** will be charged for every special event held in the Clubhouse but **\$200.00** with smaller rentals.
- A room rental fee will be charged for use of event space inside the clubhouse.
- Clubhouse hours may vary to accommodate guests. Please contact Stephanie Stevens at 336-427-4654 for details.
- Outside catering is allowed and will incur a **\$25.00** per hour surcharge for the use of the facility in addition to the room rental fees. Outside caterers must supply Deep Springs Country Club with a current Certificate of Insurance.
- Outside Caterer will pay 10% of food charges to Deep Springs Country Club.
- A signature below with 50% payment of clean up, set-up, linen and rental fees will secure use of the Clubhouse. 100% must be paid prior to your event date.
- All alcohol must be purchased from Deep Springs Country Club. **No BYO (bring your own)**
- Deposits are non-refundable

	<u>Saturday</u>	<u>Friday &amp; Sunday</u>	<u>Monday-Thursday</u>
Partitioned Section of Dining Room Only	\$ 300.00	\$200.00	\$100.00
Full Rear Dining Room Only	\$ 450.00	\$300.00	\$150.00
Ballroom Only	\$ 600.00	\$400.00	\$200.00
Dining Room & Ballroom	\$1000.00	\$650.00	\$350.00

Name of Rental Party: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Renting Room Type: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

Cost of Room: \$ \_\_\_\_\_ Clean-up/Set-up Fee: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

Deposit: \$ \_\_\_\_\_ Date of deposit: \_\_\_\_\_ Outside Caterer (Y/N): \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Event Date

\_\_\_\_\_  
Signature of Club Contact

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**\*\* \$10.00 per linen if using DSCC linens \*\***